**Associate Researcher form**

**Family name : First Name:**

**Nationality: Date of birth:**

**Field of research:**

**Main institution of affiliation:**

An Associate Researcher is a researcher who is not a member of the IRSEM staff, but who is regularly involved in the scientific activities of one of our six research units. As such, he or she undertakes to participate in the life of the Institute in accordance with the terms and conditions set out in the section "Contribution to the scientific life of IRSEM" (see below).

The Associate status may be granted, either on the basis of an internal request from the IRSEM Heads of Research Programme, or on the basis of an external request made directly by the candidate.

In both cases, the application will be discussed at the monthly Board of directors meeting. **The final decision** **must be approved by the IRSEM Director** on the advice of the Scientific Director.

**The duration of the association is one year.** It is renewable each year after an evaluation led by the IRSEM Director, and in consultation with the Scientific Director and the Heads of Research Programme.

**The IRSEM Associate Researchers are encouraged to indicate their institutional affiliation as “IRSEM Associate Researcher”** when participating in external conferences or publications.

**They agree to sign an authorisation for image rights and processing of personal data,** allowing IRSEM to use their image and personal data in the case of scientific activities carried out at IRSEM under the Associate Researcher status.

* **Research conditions**

The *Ecole Militaire* site provides access to the “Centre de Documentation de l'Ecole Militaire” (CDEM), a large library specialising in defense and security issues, political science, geopolitics and International relations.

Associate Researchers have also access to the research meetings and seminars organised or co-organised by the IRSEM Researchers. Most of these activities are conducted in French.

**Associate Researchers finance their own research agenda from their financial resources**. **They won’t be provided with an office at IRSEM or an institutional mailbox** (with the possible exception of former IRSEM Researchers).

* **Contribution to the scientific life of IRSEM**

**Associate Researchers contribute to the enrichment of the scientific life of the Institute by carrying out one or more of the following activities:**

- Writing a research paper or study in IRSEM format;

- Organising a scientific event (conference, symposium, graduate conference);

- Organising a research seminar on a given topic (in several sessions);

- Contributing to the training of doctoral students funded by DGRIS during the monthly doctoral seminar.

* **Application procedure**

The application must include a **CV and a letter of intent** written in French or in English (maximum two pages, Times New Roman, 12 pt, single-spaced, normal margins). The letter should indicate how the association will be mutually beneficial for IRSEM and the candidate, and how he or she wishes to participate in the life of the Institute.

Please, **send** your application file (Associate Researcher form, CV and letter of intent) to: **the Acting Director** (benoit.rademacher@irsem.fr) and **the Scientific Director** (julia.grignon@irsem.fr), **with a** **copy to the General Secretary** (caroline.verstappen@irsem.fr) and **the Head of international development and institutional relations** (wendy.ramadan-alban@irsem.fr).

**Signature : Date :**